



M E M O R A N D U M

TO: Terry Martino
FROM: Planning Staff
DATE: November 1, 2013
SUBJECT: Highlights of Planning Division Activities for
October 2013

STATE LAND and UMP REVIEW ACTIVITIES

On October 25, State land staff conducted a field visit with DEC staff in Vanderwhacker Mt. Wild Forest. Together they reviewed approximately two miles of a flagged route for the new, community connector snowmobile trail between Newcomb and Minerva, likely to soon be proposed in an amendment to the UMP for the area.

On October 29, State land staff conducted site visits to review completed and near completed snowmobile trail construction projects on two trails - the Gilmantown Trail in Jessup River Wild Forest and the Seventh Lake Mountain Trail in Moose River Plains Wild Forest.

State land staff continued to develop the FSEIS for the 2013 Classification Package.

State Land staff conducted a site visit to Lake Colby to determine if the Agency had wetlands jurisdiction over a project at that State Administrative Area. The project is non jurisdictional.

State land and Economic Staff participated in SUNY ESF's "Voices of the Park" course. The course is designed for students to have an opportunity to hear from and interact with key individuals in the Park, and engage with them more deeply in exploring complex issues.

State land staff met with Legal staff to discuss potential improvements to the State Land JIF process.
State land and RASS staff contacted Vermont Agency of Natural Resources regarding a progress report that has been requested by

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the US Department of State on the Adirondack-Champlain Biosphere Reserve.

State land staff met with DEC staff regarding the potential repeater and solar panels on the Hurricane Mountain Fire Tower Historic Area. The purpose was to review the need for such a system in light of the new Essex County Emergency Radio system.

State land and RASS staff conducted a site inspection for a road which runs through a wetland at the Brown tract campground. DEC replaced culverts without a wetlands permit. We are issuing a wetlands permit and working with Operation on a way to review projects earlier.

State land staff provided the Five Ponds Partners with information and maps pertaining to a trail project in the Cranberry Lake WF which would require a UMP amendment. The project consists of creating two new sections of trail to remove approximately 4 miles of the Cranberry 50 off of State Route 3. The route would still pass through the Hamlet of Cranberry Lake. The Five Ponds Partner will be working with DEC Region 6 on this proposed amendment. State land staff met to discuss the DEC wetland general permit and the state land JIF process.

State land staff completed historic resource reviews for several projects as part of the NYS Historic Preservation Act in the following locations: the Town of Black Brook, the Town of Hopkinton, and the Town of Jay.

State land staff reviewed historic documents regarding past management of the Remsen to Lake Placid Travel Corridor. State land staff made site visit to parking area in the Saranac Lakes Wild Forest bouldering area.

State land staff made site visit to proposed snowmobile trails in the Black River Wild Forest.

State land staff performed various GIS analysis on snowmobiling in the Park.

State land staff made site visit to facilities in the Saranac Lakes Wild Forest as part of the UMP review.

State land staff performed GIS analysis regarding the Santanoni Historic area as part of the UMP review.

CARTOGRAPHY AND INFORMATION ANALYSIS

GIS Hardware/Software Management, Training, Consultation - Staff installed a major GIS software update for Desktop, Server, Relational Database, and license administration systems. Managed system downtime for Agency staff. Provided change information to GIS Power Users. Ensured Lookup Systems and other custom applications functioned under new software. Provided user support as questions arose.

GIS Consultation - Staff provided location information regarding a tributary in the Saranac River watershed requested by Debra Banks, NYSDEC Division of Water, Health and Safety Coordinator. DEC staff wanted to know if the tributary with Water Index Number of C-15-59 is on Forest Preserve which it was determined that it is.

GIS Hardware/Software Management/GIS Data Management - Staff improved the Lookup System by adding National Hydrography Data (NHD) surface water map layer as requested by RASS staff. This map layer includes detailed mapping of lakes, rivers and streams and assists staff with wetland jurisdiction questions.

Web Content Management - Staff posted the vacancy announcement for the Executive Secretary position. Staff provided technical support to Legal Division staff updating the Rules and Regulations document and the Development Considerations (DAP) documents on our website. Staff posted revised Renovate Guidance document for RASS staff to our website. Staff provided technical assistance to Regulatory staff revising the Minor Permit Applicant's Handbook document.

Web Administration/Content Management - Staff updated ColdFusion custom scripts used by Agency support staff to post ENB hearing notices on our website. These scripts were written by myself about 10 years ago.

Administrative Tasks - Staff participated in reviewing the Agency's "Server Shortcut" digital file management system.

Administrative Tasks - Staff attended mandatory on-line *Internal Controls - Controlling Risk in the Workplace: The Manager's Role* training.

Administrative Tasks - Staff attended mandatory on-line *SANS Security Awareness & Compliance Training* training.

Administrative Tasks - Staff prepared monthly reports.

October GIS/Web Task Summary:

Task	Count
GIS Agency Program Administration	0
GIS Consultation	2
GIS Hardware/Software Management	7
GIS Map Production	3
GIS Data Management	1
GIS Training	1
LUA Boundary/Blue Line Inquiry	10
Map Amendments Review	1
State Land Classification/Reclassification Review	0
Web Administration	1
Web Content Management	6
Administrative Tasks	6

TM:WVL:KGP:KDR:MSK:JWB:lhb